



Job Posting – Energy Coordinator

VALUING LIVED EXPERIENCES

EAC's vision is of a just and vibrant world of respect, belonging and ecological resilience. As a team we are working to decolonize, further equity and dismantle the harmful systems at the root of the interconnected crises of environment and justice that we tackle every day. We strive to bring an equity lens to all that we do including by building a strong and diverse team.

We strongly encourage applications from individuals from equity-deserving groups including, but not limited to: African Nova Scotian and other racialized people, Mi'kmaq and other Indigenous people, lesbian, bisexual, gay, transgender and queer people, and persons with disabilities. If you are a member of an equity-deserving group, and feel comfortable doing so, we encourage you to self-identify in your cover letter or application. We prioritize diversity in our selection process.

ABOUT US

The Ecology Action Centre (EAC) is a fierce and creative environmental charity based in Mi'kma'ki/Nova Scotia. Since 1971, we have proudly tackled critical environmental issues from biodiversity protection to climate change to environmental justice. Grounded in community, we act as a watchdog, convenor, mobilizer and incubator, taking a holistic approach to the environment and the creation of a just and vibrant world.

We strive to promote a diverse and inclusive organizational culture that emphasizes collaboration, caring, quality work, and real impact. We value our members, volunteers, employees, and partners and strive to create a space of respect, belonging and resilience.

We have a team of passionate and determined people who share ideas and inspire others to create systemic change in the face of urgent, complex environmental issues.

ABOUT YOU

Your passion for decarbonizing electricity and home comfort, your diverse skills and your strategic project management will help the Energy Team effectively move their campaigns from conception to implementation. You thrive working in collaborative, fast-paced environments and building relationships to partner with nonprofit organizations, the private sector and the public.

YOUR FOCUS

As an Energy Coordinator you will be responsible for strengthening and helping to coordinate EAC's work in energy policy advocacy, research, program development and campaigning. You will be working closely with other Energy Team members, and reporting to the Senior Energy Coordinator.

Key elements of the position will be:



- Closely following developments from relevant governments on decarbonization and comparing progress with commitments made.
- Engaging in government relations, delivering EAC's messages to decision makers, partner organizations, responding to media requests and being a spokesperson as needed.
- Working with EAC communications staff to create content for media, social media, and internal and external publications such as briefing notes, summary reports, and press releases.
- Working with Energy Team members and external partners to bridge efforts and build coalitions, initiatives and campaigns related to electrifying and making more efficient home-energy systems in Nova Scotia.
- Working with partners in all sectors to advocate for energy affordability and efficiency programs and supports for low-income households across Nova Scotia, especially in communities with high rates of energy poverty.
- Conducting research related to electrifying home heating and cooling across the province, and across income levels, and in different communities of interest, and communicating relevant findings to other staff within the organization.
- Creating and implementing plans to maintain and expand EAC's reach by identifying opportunities for partnerships and through public outreach, community events and EAC initiatives.
- Evaluating energy-efficiency-related policy, providing thorough technical analysis of systems and regulations, and bringing expertise to stakeholder consultations, regulatory proceedings and advisory boards.
- Identifying and supporting the pursuit of fundraising and grant opportunities;
- Supporting the overall work of the Ecology Action Centre; and
- Other duties as required.

WHY YOU SHOULD APPLY

Even if you don't have all the requirements listed in this position, you may be the right candidate. Apply and tell us what you'd bring to the team.

WHAT YOU BRING

- At least two years of experience in organizing, planning and/or supporting environmental advocacy, education, and outreach campaigns in either a professional or volunteer capacity
- Education or training in an environment-related field, public policy, natural sciences, law, or public policy.
- Familiarity with provincial and national energy and environmental regulations and legislation, especially relating to energy efficiency in buildings.
- Clear knowledge of the electricity sector and the policy landscape in Nova Scotia, especially as it relates to energy efficiency in buildings.
- Demonstrated experience conducting research and taking complex or technical information and transforming the details into engaging narratives.
- Strong interest in the greater effects of climate change on different communities and peoples based on gender, race, class, geography, etc. and the relationship between climate change, social justice, poverty, and community health.
- Comfort and experience in public speaking.
- Proven skills in reviewing and compiling research on topics of interest.



- Excellent communication skills, both oral and written.
- Project management skills, including experience managing projects and budgets.
- Experience and knowledge of developing funding proposals.
- Ability to work independently and as part of a team, effectively manage multiple tasks and use time efficiently.
- Strong work ethic and motivation to work to mitigate climate change and promote social justice.
- Computer literacy in MS Office, including Outlook, Sharepoint, Word, Excel and PowerPoint.
- Willingness to use social media and traditional mass media, and work with web-based platforms.
- Available some evenings and weekends.
- Able and willing to travel as needed.

These additional skills, areas of knowledge and experiences will be considered an asset:

- Experience working in energy-related fields in Nova Scotia.
- Prior experience identifying and supporting the pursuit of fundraising and grant opportunities.
- Experience working for a non-profit organization, government, academic institution, First Nation Band, co-op, labour organization, or community enterprise.
- Experience working with governments on policy matters.

TERMS OF EMPLOYMENT:

- Full-time position
 - EAC has a 4-day work week with Fridays off-totaling 30/week with some flexibility in the workday. Learn more about why [here](#).
- Annual salary will be between \$49,600 and \$55,000 and commensurate with experience
- Cost-shared benefits plan
- Hybrid work environment requiring 1-2 days a week at our office in Halifax's North End.
- 3 weeks paid vacation per year (pro-rated for the 4-day work week), 1 week of paid time off during the winter office closure in December, 12 paid holidays (per year) and paid wellness days (10 per year).
- Anticipated start date late May 2025

TO APPLY

Please submit your resume and cover letter [APPLY HERE](#). The closing date is May 1, 2025.

We thank everyone who applied; however, we will only be contacting those who will be interviewed.

