

Job Posting – Climate Leadership Program Officer

VALUING LIVED EXPERIENCES

EAC's vision is of a just and vibrant world of respect, belonging and ecological resilience. As a team we are working to decolonize, further equity and dismantle the harmful systems at the root of the interconnected crises of environment and justice that we tackle every day. We strive to bring an equity lens to all that we do including by building a strong and diverse team.

We encourage applications from individuals from equity-deserving groups including, but not limited to: African Nova Scotian and other racialized people, Mi'kmaq and other Indigenous people, lesbian, bisexual, gay, transgender and queer people, and persons with disabilities. If you are a member of an equity-deserving group, and feel comfortable doing so, we encourage you to self-identify in your cover letter or application. We prioritize diversity in our selection process.

ABOUT US

The Ecology Action Centre (EAC) is a fierce and creative environmental charity based in Mi'kma'ki/Nova Scotia. Since 1971, we have proudly tackled critical environmental issues from biodiversity protection to climate change to environmental justice. Grounded in community, we act as a watchdog, convenor, mobilizer and incubator, taking a holistic approach to the environment and the creation of a just and vibrant world.

We strive to promote a diverse and inclusive organizational culture that emphasizes collaboration, caring, quality work, and real impact. We value our members, volunteers, employees, and partners and strive to create a space of respect, belonging and resilience.

We have a team of passionate and determined people who share ideas and inspire others to create systemic change in the face of urgent, complex environmental issues.

ABOUT YOU

If your friends were to describe who you are in one word, they would say welcoming. You are someone who finds it easy to meet with people where they are at when it comes to climate change, and you enjoy making others feel confident and comfortable - whether that's at a busy event, or within a small group. You're an excellent communicator who can make complicated ideas and concepts easy to understand, and you enjoy planning events and keeping very organized. You're concerned about climate change, and you're ready to inspire others to take leadership in their community!



ABOUT THE POSITION

The EAC's Climate Leadership Badge program (CLB) is part of the Climate Commitment Badge Program, which is a collaboration with HalifACT. The CLB program invites and supports HRM residents to take the next step into leadership on climate action in their communities. As part of the CLB, EAC will offer multiple events and workshops that encourage HRM residents to become climate volunteers with existing groups, build their skills, or begin their own climate action and community-building initiatives in their neighbourhoods.

The Climate Leadership Program Officer will play a key support role in the logistics, administration, planning, promotion and documentation of events and workshops related to the CLB, such as the Climate Action Volunteer Fair, "Stone Soup" community mobilization sessions, and various skill-building workshops. They will help to coordinate volunteers for these events, as well as supporting the Petition Action Team, a team of EAC volunteers who take our calls-to-action to farmers' markets. The CLP Officer will also assist the Community Engagement team in planning and executing other EAC events as needed, including the EAC Reno-versary events, and the People's Parade for Life on Earth.

Specific responsibilities:

- Represent the EAC at Leadership Badge workshops, welcome participants, explain the program, and distribute badges.
- Promote the Leadership Badge programs at EAC or other community events.
- Assist in planning and executing Leadership Badge workshops and events, and other EAC events as needed. This may include:
 - Working with staff and community members to plan the events,
 - Coordinating volunteers for the events,
 - Booking venues, caterers, childcare, translators, equipment, and other logistics,
 - Tracking registration and communicating with participants,
 - Being onsite for each event as staff support, and
 - Documenting and evaluating events.
- Follow up with participants after Leadership Badge workshops to share resources.
- Support the Petition Action Team as needed, including coordinating volunteer trainings and assisting with scheduling and logistics.
- Support other EAC community engagement initiatives and events as needed.

WHY YOU SHOULD APPLY

Even if you don't have all the requirements listed in this position, you may be the right candidate. If you have experience with public speaking and event planning, and you're passionate about climate change, we want to hear from you! Apply and tell us what you'd bring to the team.



WHAT YOU BRING

- Experience in event planning and working with volunteers.
- Experience working or volunteering with varied organizations (e.g., non-profits, faith organizations, funding bodies, band councils, government agencies).
- Experience coordinating with neighbours, peers, or community members around climate change or other social or environmental issues.
- Can be outgoing and can easily talk to the general public.
- Strong oral and written communication skills.
- Motivated, with a strong work ethic and a demonstrated ability to work independently and manage time effectively.
- Thrives in a collaborative team environment.
- Passionate about climate action and community-building.
- Computer literacy in Office 365 (including Outlook, SharePoint, Word, Excel, and PowerPoint) and web-based platforms.
- Available to work on evenings and weekends; willing to travel within the HRM.

Other skills and experience considered an asset:

- Some post-secondary education, such as university credits in a field related to climate, sustainability, social justice, community development, or another relevant field.
- Experience in data collection, data entry, and data management.

TERMS OF EMPLOYMENT:

- Part-time, Fixed-term contract; March 2026-October 2026; 4-day, 22.5 hr work week, Monday - Thursday with availability on evenings and weekends. [Find out more about our 4-day work week here](#)
- Remuneration: \$29.40/hr commensurate with experience, 4% vacation pay
- Hybrid work with environment requiring 1-2 days a week in our office in Halifax's North End. Willingness to travel throughout the HRM

TO APPLY

[Please submit your resume and cover letter here](#). The closing date is Sunday, February 15, 2026.

We thank everyone who applied; however, we will only be contacting those who will be interviewed.