



Job Posting –Water and Wilderness Officer

VALUING LIVED EXPERIENCES

EAC's vision is of a just and vibrant world of respect, belonging and ecological resilience. As a team we are working to decolonize, further equity, and dismantle the harmful systems at the root of the interconnected crises of environment and justice that we tackle every day. We strive to bring an equity lens to all that we do including by building a strong and diverse team.

We encourage applications from individuals from equity-deserving groups including, but not limited to: African Nova Scotian and other racialized people, Mi'kmaq and other Indigenous people, lesbian, bisexual, gay, transgender and queer people, and persons with disabilities. If you are a member of an equity-deserving group, and feel comfortable doing so, we encourage you to self-identify in your cover letter or application. We prioritize diversity in our selection process.

ABOUT US

The Ecology Action Centre (EAC) is a fierce and creative environmental charity based in Mi'kma'ki/Nova Scotia. Since 1971, we have proudly tackled critical environmental issues from biodiversity protection to climate change to environmental justice. Grounded in community, we act as a watchdog, convenor, mobilizer and incubator, taking a holistic approach to the environment and the creation of a just and vibrant world.

We strive to promote a diverse and inclusive organizational culture that emphasizes collaboration, caring, quality work, and real impact. We value our members, volunteers, employees, and partners and strive to create a space of respect, belonging and resilience.

We have a team of passionate and determined people who share ideas and inspire others to create systemic change in the face of urgent, complex environmental issues.

ABOUT THE POSITION

The Water and Wilderness Officer will support EAC's Coastal Program Manager and Senior Wilderness Outreach Coordinator. The Officer will help roll out a nature-based climate solutions project with partners, audit the processes and create a toolkit, and organize a knowledge sharing workshop. Additionally, the Officer will support the Wilderness team with a variety of research projects and outreach tasks related to parks & protected areas, and mining resistance.



Key Responsibilities

- Conducting research and gathering data to contribute to the coastal and wilderness programs.
- Analyzing government policies and regulations related to water and wilderness issues.
- Assisting in planning and delivering events, webinars, and meetings related to water and wilderness.
- Engage and support volunteers.
- Supporting project administration duties such as funder reporting and grant proposals.
- Assisting with facilitation, stakeholder consultation, and public education as needed.
- In cooperation with the Communications Team, researching and writing internal- and external-facing communications including web content, social media posts, and magazine updates and developing campaign materials and graphics for online and print use.
- Other duties as required.

WHAT YOU BRING

- At least 1-2 years of experience conducting research, reviewing literature, and writing reports.
- Knowledgeable about water, coastal and wilderness issues.
- Strong communications skills, both oral and written.
- Proven ability to analyze government policies and gather data.
- Experience in event planning.
- Demonstrated ability to work independently and effectively allocate time to complete important productive tasks.
- Strong organizational and priority settings skills.
- Thrives in a collaborative team environment.
- Project administration skills to assist funder reporting, grant proposals, and report writing.
- Strong work ethic and motivation to work on water and wilderness issues.
- Computer literacy in MS Office 365 (including Outlook, SharePoint, Word, Excel, and PowerPoint) and web-based platforms.
- Available to work on the occasional evening / weekends; willing to travel; valid driver's license

Other skills and experience considered an asset:

- Experience working on water and wilderness programs and policy.
- Experience working with Indigenous communities.
- Experience working with governments on policy matters.



- Experience working and/or volunteering in a non-profit organization.

TERMS OF EMPLOYMENT:

- Full-time; 4-day, 30 hr work week, Monday - Thursday with some flexibility in the workday. [Find out more about our 4-day work week here](#)
- Remuneration: \$29.40
- 34-week Contract
- 10 paid wellness day per year, pro-rated to contract length
- Hybrid work environment requiring 1-2 days a week at our office in Halifax's North End.

TO APPLY

Please submit your resume and cover letter [here](#). The closing date is Sunday, June 28th.

We thank everyone who applied; however, we will only be contacting those who will be interviewed.