
Making Tracks Leader Evaluation and Reporting Agreement

I have been trained as a Leader in Making Tracks _____ (insert program mode). I agree that if I so choose to lead this Making Tracks program in my community I will do so with the utmost professionalism, detail and care. As a Leader of this program I do not represent the Ecology Action Centre and I do not hold the Ecology Action Centre accountable or liable for any injuries that I or other participants may incur during my delivery of this program.

I understand that the Making Tracks Coordinator with the Ecology Action Centre will provide me with program support, equipment and safety gear (if available) and teaching materials to assist with the delivery of Making Tracks.

I understand that evaluation data will help ensure that Making Tracks programs remain effective and relevant and continue to receive funding to make them possible. Whenever possible, I will return to the Making Tracks Coordinator the following completed post-program evaluations:

1. Post-Program Questionnaires for Participants or Parents/Caregivers
2. Post-Program Questionnaires for Leaders (MTL's and CL's)

I will also ensure that I report to the Making Tracks Coordinator the following sessional information following the completion of any Making Tracks program to track the quality of programming being delivered by Leaders across Nova Scotia:

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|--------------------------------------|---|
| 1. Full or adapted program | 2. If adapted, which components were taught |
| 3. Total number of participants | 4. Gender ratio, if possible |
| 5. Age range of participants | 6. Dates delivered |
| 7. Total hours of training delivered | 8. Fee charged, if any |
| 9. Trainer name | 10. Location of session |
| 11. Mode delivered (ex. Cycling) | 12. Waivers/permission forms used |

Leader signature and information:

Name (print)

Organization Name

Signature

Date